

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT
PUBLIC MEETING July 16, 2019
MEETING MINUTES**

MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on July 16, 2019 at 5:00 PM at the District Office located at 298 24th St. Ste. 150 Ogden, Utah 84401.

Trustees Present:

Trustee Bob Behrendt
Trustee Mark Schroetel
Trustee Mike Moyal
Trustee Ronald Wilson

Staff Present:

Roy Watts, District Manager
Carrie Zenger, District Clerk
Blake Hamilton-Attorney
Mark Miller-Engineer

- A. Welcome** – Robert Behrendt, Vice Chair

- B. Public Comment**

- C. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.**

- D. Request for motion to reconvene public meeting**

- E. Consent Items**
 - 1) Request for approval of District bills to be paid.
 - Warrants 521-542 in the amount of \$ 34,488.70

Trustee Schroetel moved to approve the consent items; Trustee Moyal second with all voting "aye".

Summit Developmental Agreement payments and time frame

Blake reviewed the Summit Developmental Agreement regarding how the invoices will be paid and the time frame of the payments due. Mark Schroetel arranged a meeting with Carrie and Trustee Wilson to introduce the new staff and arrangements were made for overdue payments and a plan going forward. It was discussed that if there were any problems they would reach out to Carrie and the District will modify the Rules and Regulations for collection practices and will pass in August's Meeting.

The District will put in place a process for Summit to view and verify the Summit Development invoices.

Approval of Overlook and Aspen Ridge Subdivisions

Mark Miller is suggesting that the District put the request for approval be put on our letterhead.

Cobabe and Bloomington Well Updates

Cobabe Well's water sample is being tested for iron. Zim will be on site tomorrow to video and disinfect and cap the well head.

Bloomington Wellhouse: submitted new design for access and will have to submit a new design because the approach was too steep.

Sewer System

District will meet with Paul Krauth and Larry Hall to evaluate the system. Colter and Evan were able to get all the generators fixed but one. The lagoons are working well with normal levels. Desert Fence will be on site to work on the fence.

Water System

District will start the Cache County Mitigation next month into September.

OSHA Visit

The District was visited by OSHA regarding our confined space procedure. The District has purchased the necessary equipment so that we are in compliance with the State.

Cache County Mitigation

There is a hearing that will be set up and that the District will attend.

Homeland Security Report

Roy reviewed the training that staff attended. The importance of having an IT Professional on hand that the State requirements are met.

Amended Policies and Procedures

Roy reviewed the changes that were made and requested an adoption.

Trustee Wilson moved to approve the amended Policies and Procedures; Trustee Moyal second with all voting "aye".

August Board Meeting held in Eden

It was a request from Chairman Harvey to change the meeting place to the Ogden Valley. The meeting will be held at Arbor Lodge.

Board Meeting in September change

September Board Meeting will be changed to September 24, 2019.

Personal Use of Public Property Policy

The State of Utah passed HB 163 regarding the Personal Use of Public Property. It will need to be passed and adopted in a public meeting.

Trustee Wilson moved to adopt the Public Property Policy; Trustee Moyal second with all voting "aye".

Upcoming trainings

Staff is requesting authorization to attend some trainings. Trustee Wilson is suggesting that the only certain staff members attend trainings that are beneficial to their job and licenses or that are mandated by the State.

Approval of Resolution 2019-07 Annexation into the District Lonnie and Jennifer Martinez

Lonnie and Jennifer Martinez is requesting to annex into the District to connect to the sewer system.

Trustee Behrendt is authorizing Trustee Wilson to sign the Resolution. Trustee Wilson moved to approve Resolution 2019-07 Annexation into the District; Trustee Moyal second with all voting "aye".

Adoption of OSHA Policies

- ***Confined Space***
- ***Hazardous Comm Program Policy***
- ***Lockout Tagout***

Roy reviewed the policies and the importance of adopting these policies.

Trustee Wilson moved to adopt said policies; Trustee Moyal second with all voting "aye".

F. Report on District's Financials – Carrie Zenger-Trustee Wilson

The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.

- Outstanding invoices

F. Adjourn

Trustee Wilson moved to adjourn the meeting at 7:29 P.M.; Trustee Moyal second with all voting "aye".

Board Chairman

Date