

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT  
PUBLIC MEETING December 18, 2018  
MEETING MINUTES**

**MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on December 18, 2018 at 3:00 PM in the Weber County Commission Office Room #365, located at 2380 Washington Blvd., Ogden, Utah 84401.**

***Trustees Present:***

James H. Harvey, Chair  
Trustee Bob Behrendt (VIA PHONE)  
Trustee Mark Schroetel  
Trustee Mike Moyal  
Trustee Ronald Wilson

***Public Present***

Don Guerra

***Staff Present:***

Roy Watts, District Manager  
Carrie Zenger, District Clerk  
Blake Hamilton-Attorney  
Paul Hirst-District Engineer

**A. Welcome** – James H. Harvey, Chair

**B. OATH of Office-Trustee Wilson**

**C. Appointment of Treasurer**

**Trustee Behrendt moved to appoint Trustee Wilson as Treasurer for the District; Trustee Moyal second with all voting "aye".**

**D. Public Comment**

**No Public Present**

**E. Don Guerra-Summit**

***Summit liens***

Don would like to work through the process of the Stand by Fees and the outstanding balances. Don would like to have a separate invoice for the late fees and the finance fees. Don will have the \$42,703.11 for the stand by fees paid by the end of the month. Don is disputing the dollar amount for the 30 sewer connections for Western American Holdings. He would like to discontinue paying the fees and turn them over to the District. The dollar amount that was paid in 2005 for \$197,000.00 to be returned to Summit. These connections will stay in the part of the District they were to be used in. Don is disputing the feasibility stand by fee at the time of issuance of the feasibility letter. He would like to have that process started at the time of Capacity/Will Serve.

***Phase 2 Stand by fees***

He is disagreeing that there is no plat and that there should be no fees.

***Agreement for reimbursement on Professional Services per Developmental Agreement***

Don would like an implementation process for the Consulting Fees.

**F. Engineer-Paul Hirst**

***Powder Mountain Well Status and scheduling***

Paul presented three (3) versions of the waterline for approval. Blue line would run up the canyon and replace the existing line with a 6' line to the existing pump house #2, salvage that and replace the pump, controls and services. Boost the water from there up the mountain. Another Booster Station would be needed to the Lodges. This is the most cost effective to Timberline and Powder Ridge. Red line replaces the 4" line through the road and replace the Booster Station where the access road is and push the water across Trustee Moyal's property to connect up the newer 10" line and salvage the existing line. Green & Yellow lines are alternate alignments. These Booster Stations would be difficult to access. Trustee Schroetel would like to explore the Green or Blue line.

**Trustee Wilson moved to explore the yellow and blue route for the waterline; Trustee Schroetel second, with all voting "aye". Trustee Behrendt voting no**

***Source Reduction Report***

Paul stated that he had submitted the report to the State for 450 gallons per connection. He reviewed the process he took and how he came up with his numbers. The District should have approval.

**G. Manager's Report**

***Summit Fees***

**Trustee Behrendt moved to accept \$77,880.17 as payment in full for services that have been agreed upon and within 30 calendar days that a meeting set up for the other issues that were discussed and report back to the Board at the next meeting for review on disputed charges, and that the Stand by Fees continue to be charges for all lots; Trustee Wilson second with a Roll Call: Trustee Schroetel-recuse, Trustee Moyal-recuse, Trustee Behrendt-aye, Trustee Wilson-aye, Trustee Harvey-aye., with a majority vote passes.**

***Sewer System Lift Station Pump authorization payment***

Roy reviewed that the District had a pump lift station go down in the Preserve. District had an emergency expense of \$8,192.32 to replace the pump.

### ***Water System***

The system is working great and are working on the analysis of the system. The water consumption is increasing and using about 25,000 per day. Paul Hirst talked to Geneva regarding the issues with the saddles. Geneva will assist us with the repairs. Trustee Harvey stated that he reported the problem to another contractor after he inspected the issues. Roy and the County is asking for a Punch List. District met with the County Engineers and will submit the list with the report. Summit will need to grant the District an easement before taking over Hidden Lake well and water system.

### ***Calendar 2019 Board Meetings***

A review of the 2019 calendar was discussed, Board Meetings and conferences.

### ***Trainings and certification Conferences***

A review of the upcoming conferences for 2019.

### ***Policies & Procedures***

Staff would like a review of the Policies & Procedures for approval at the next meeting January 2019.

### ***2018 Updated Sanitary Sewer Management Plan***

A revised and updated copy of the Sewer Management Plan was submitted for review and will need a Resolution at the next Board Meeting.

### ***Moving Board Meetings to District Office and office relocation***

Staff would like approval to move the District Office across the hall for more space and a Board Meeting space. Trustee Harvey suggested that the Board Meetings be held at the District Office and would like staff to pursue other options for another building.

### ***Resolution for Admission to Public Employees Retirement System Board Member for USAD***

It is a requirement that a Public Entity participate in the State Retirement System.

**Trustee Schroetel moved to approve the Resolution to participate in the Retirement Fund;  
Trustee Moyal second with all voting "aye".  
Roll Call: Trustee Schroetel, Trustee Wilson, Trustee Moyal, Trustee Behrendt, Trustee  
Harvey**



**Board Member for USAD**

Trustee Wilson moved to appoint Trustee Behrendt as a Board Member of the USAD; Trustee Moyal second with all voting "aye".

**H. Consent Items**

- 1) Request for approval of District bills to be paid.
  - Warrants #500-524 in the amount of \$39,704.74
- 2) Ratification for approval of payment made to Weber County Surveyor for the review of Annexation Plat.

**Trustee Behrendt is not comfortable with the CRS Engineers invoices based on the work performed. He would like an RFQ sent out for an Engineering Firm. Trustee Harvey would like the discussion to put on the next month's agenda.**

Trustee Schroetel moved to approve consent items 1 & 2, Trustee Wilson second with all voting "aye".

**J. Report on District's Financials – Carrie Zenger**

The District's financials including Budget vs. Actuals, check register and the balances of bank accounts were reviewed.

**K. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.**

**L. Public Meeting Reconvened**

Motion to reconvene public meeting

**M. Adjourn**

Trustee moved to adjourn the meeting at 6:32 P.M.

  
\_\_\_\_\_  
Board Chairman

  
\_\_\_\_\_  
Date