

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT
PUBLIC MEETING July 17, 2018
MEETING MINUTES**

MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on Tuesday July 17, 2018 at 3:00 PM in the Weber County Commission Office Room #365, located at 2380 Washington Blvd., Ogden, Utah 84401.

Trustees Present:

James H. Harvey, Chair
Trustee Bob Behrendt
Trustee Mark Schroetel
Trustee Gary Urdang (VIA Phone)
Trustee

Public:

LeGrand Bitter

Staff Present:

Roy Watts, District Manager
Carrie Zenger, District Clerk
Blake Hamilton-Attorney

A. Welcome – James H. Harvey, **Chair**

B. Oath of Office-Mike Moyal

Oath of Office was administered by Carrie Zenger District Clerk

C. Public Comment

None

D. Consent Items

- 1) Request for approval of District bills to be paid.
 - Warrants #411-#427 in the amount of \$71,017.91
- 2) Request for approval of the minutes for the meeting held on May 21, 2018.

Trustee Behrendt would like to amend the May 21, 2018 minutes, the opinion from Rachel Anderson on the feasibility letter for developments to state the overall District not just Powder Mountain West based on Summit's Developmental Agreement.

- 3) Authorization for ratification of payment to Barnett Water for Summit's invoices in the amount of \$8,438.10.

Trustee Behrendt moved to approve Consent items 1,2,3, with the amendment for clarification on the minutes; Trustee Schroetel second with all voting "aye".

E. USAD-LeGrand Bitter

District Compliances: A review of compliances that the Board of Trustee must adhere to. Such as Trustee pay and per diam rates, conferences, trainings, qualifications of a Trustee, ethics, procurement, conflicts of interest.

Best Practices were distributed to the Trustees.

F. Attorney-Blake Hamilton

Adoption of Resolution for Policies & Procedures: Finalization of By Laws were sent to District. Policies & Procedures are being reviewed for errors.

Trustee Behrendt moved to Adopt the Resolution of Policies & Procedures pending a final legal review and send to the Board for final approval; Trustee Schroetel second with all voting "aye". Trustee Harvey will abstain

Revised Feasibility Letter: Collection process of outstanding fees, feasibility letter process and purpose of the letter were reviewed.

Adoption of Resolution for Stand by Fees: Blake explained what a Stand By Fee is and the purpose they have to the District.

Trustee Behrendt moved to Adopt the Resolution for Stand By Fees; Trustee Urdang second with all voting "aye".

E. Manager's Report – Roy Watts, District Manager

Annual USAD Conference November 7,8,9 2018

Carrie will register each Trustee for the conference.

Update on Cobabe Well and Bloomington Well

Cobabe Well is at 300 feet. Drilling is still approximately 6 weeks out to finish drilling.

Bloomington Well ran tests and have not received the results back from Loughlin. Twenty-four-hour test shows about 300 gallons a minute. Design of Well House is for 200 gallons a minute. Engineers have reviewed the plans and sent back to Summit with redlines. The District will have three wells and will need to cycle them. District will need to talk to the State about our peak distribution. Use will need to be adjusted. Trustee Behrendt suggested that the District have control of the testing of the well.

Pipeline Replacement from Cobabe Well to Powder Ridge

CRS is in the process of drafting a preliminary exhibit for the pipeline. District will need a contract from CRS for approval of engineering work. The cost of this project is approximately 2 million and CRS will help with a loan. 2019 is the target year for starting of this project.

Water Source distribution of Cobabe Well

Roy identified the count of units and the order of issuance that are outstanding for the water distribution of the well.

Pump House Design

CRS is drafting a preliminary design.

Assessment and Engineering review on sewer system and lagoons

The District has been analyzing the lagoons for the maintenance, easements and quality of lagoons and infrastructure. Verifying the manholes, flow lines and creating a maintenance plan for the future of lagoons. Existing system is good for at least 40 years. District is considering a long-term plan for a treatment plant. District will be ready to meet with the owner.

F. Report on District's Financials – Carrie Zenger

The District's financials including Budget vs. Actuals, Check register and the balances of bank accounts were reviewed.

ROLL CALL: Trustee Behrendt, Trustee Urdang, Trustee Schroetel, Trustee Moyal, Trustee Harvey

F. Motion was made to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.

G. Public Meeting Reconvened

Trustee Schroetel motion to reconvene public meeting; Trustee Behrendt second with all voting "aye".

G. Adjourn

Trustee Urdang moved to adjourn meeting at 5:06 P.M; Trustee Schroetel second with all voting "aye".



Board Chairman

18 September 2018

Date