

**POWDER MOUNTAIN WATER and SEWER IMPROVEMENT DISTRICT  
PUBLIC MEETING DECEMBER 19, 2016  
MEETING MINUTES**

**MINUTES OF THE PUBLIC MEETING OF THE POWDER MOUNTAIN WATER AND SEWER IMPROVEMENT DISTRICT held on Monday Dec. 19, 2016 at 10:00 AM in the Weber County Commission Office Room #365, located at 2380 Washington Blvd., Ogden, Utah 84401.**

***Trustees Present:***

Matthew G. Bell, Chair  
Trustee Bob Behrendt  
Trustee Jennifer Reynolds  
Trustee Kerry Gibson  
Trustee James Ebert

***Staff Present:***

Paul Hirst, District Manager  
Carrie Zenger, Secretary/Treasurer PMWSID  
Christopher Crockett, Attorney

**A. Welcome – Trustee Bell, Chair**

**B. Public Comment**

Mike Moyal was present to discuss the Impact Fees that are implemented to the property owners in the PM West Subdivision and the Condo's. He will be working with Carrie Zenger to pay his fees. Trustee Bell has suggested that he only deal with Paul and Carrie on any issues that he may have in the future.

**C. Manager's Report – Paul Hirst, District Manager**

***Loan Documentation***

Paul Hirst reviewed the loan documentation and presented the process of repayment. Trustee Gibson thanked Paul and the CRS team for their work for the District.

***Audit***

Paul Hirst presented the audit thru June of 2016 and has asked Trustee Bell to sign off on the Letter of Engagement. Internal audit was done which indicated expenses exceeded income \$17,322 for 2016. We will amend the budget.

***Lift Stations 2 & 3***

Paul Hirst explained the incidents that had taken place over the weekend with lift stations 2 & 3 overflowing. Trustee Behrendt suggested that we hook into Wolf Creek system. Trustee Bell is inquiring as to what it would take to fix the system.

**D. Report on District's Financials – Carrie Zenger**

Payables, receivables and the bank statements were presented and reviewed by Carrie Zenger.

**E. Consent Items**

- 1) Request for approval of District bills to be paid.
  - Warrants #94-106 in the amount of \$82,759.34.
- 2) Request for approval of the Meeting Minutes for Board Meeting held on November 20, 2016.
- 3) Request for approval of the Meeting Minutes for Public Hearing held on November 20, 2016.

Trustee Behrendt moved to approve the consent items; Trustee Reynolds second; motion carried with each Trustee voting "aye."

**F. Request for motion to adjourn the public meeting for a closed strategy session to discuss the acquisition of real property, including any form of water right, and any pending or reasonably imminent litigation.**

Trustee Behrendt moved to adjourn to closed session; Trustee Reynolds second; motion carried with each Trustee voting "aye."

**G. Request for motion to reconvene public hearing.**

**H. Action**

- 1) Discussion and/or action on item(s) discussed on the closed strategy session  
No action taken.
- 2) Discussion and/or action on item (s) for approval of the Cobabe Well Water Shares Contract and Connection Agreement.  
Trustee Behrendt motioned to approve the Cobabe Well Water Shares Contract and Connection Agreement contingent on receiving the 13.55 shares totaling \$135,000. Trustee Reynolds second; motion carried with each Trustee voting "aye."
- 3) Discussion and/or action on item(s) for approval of the 2017 Budget.  
Trustee Behrendt motioned to approve the 2017 Budget; Trustee Reynolds second; motion carried with each Trustee voting "aye."
- 4) Discussion and/or action of item(s) for approval of the fee increase and monthly billing.  
Trustee Reynolds motioned to approve the monthly billing and rate increase; Trustee Behrendt second; motion carried with each Trustee voting "aye."
- 5) Discussion and/or action of item(s) for approval of the Summit Will Serve Letter.  
Trustee Bell motioned to have both Attorney's make revisions to the Will Serve Letter with Trustee Bell and Trustee Behrendt to approve and pass, with Trustee Bell authorized to sign on behalf of the District, the Will Serve Letter after the revisions have been made; Trustee Reynolds second; motion carried with each Trustee voting "aye."  
Trustee Behrendt declined the vote.
- 6) Discussion and/or action of item(s) for approval of funds transferred from the PTIF account to Wells Fargo account in the amount of \$41,700.  
Trustee Reynolds motioned to approve the transfer of \$41,700; Trustee Behrendt second; motion carried with each Trustee voting "aye."

**K. Adjourn**

**Trustee Reynolds motioned to adjourn the Public Meeting at 11:14 am; Trustee Behrendt second; motion carried with each Trustee voting "aye."**